

# DUNSMUIR RECREATION & PARKS DISTRICT

## BOARD OF DIRECTORS REGULAR MEETING AGENDA THURSDAY – NOVEMBER 9, 2023 – 6PM DUNSMUIR COMMUNITY BUILDING

### 1. CALL TO ORDER

### 2. ROLL CALL

### 3. AGENDA APPROVAL

### 4. CORRESPONDENCE –

### 5. AUDIENCE NOT ON AGENDA

(Please Note: This time slot is for information from the public to the Board of Directors on any matter or agenda item - **NO ACTION WILL BE TAKEN** on items not on the agenda. The public may also address the Board during open discussion of any agenda item.)

### 6. CONSENT AGENDA –

- Minutes – October 12, 2023 regular meeting
- October payroll #2 – net wages & taxes - \$6,710.03
- November payroll #1 – net wages - \$783.61
- November Vendor Disbursements – total presented at meeting

### 7. NEW BUSINESS

**Review of District Facility Fee Schedules** – The Board will review the District’s current facility fee schedules and hear recommendations from the District Administrator regarding proposed adjustments to facility use fees, effective January 1, 2024. Discussion & possible action

### 8. REPORTS

#### Maintenance–Current Operations –

- City Park / Ballfield / Tauhindauli Park
- Community Center
- Pool
- Deadwood Crew scheduling and assistance plan

#### Recreation –

- Holiday Craft Fair – November 11 (Community Bldg.)
- Christmas Special Events – Facility use

#### Administrative –

- Office building & storage shed de-commission / move-out status – current update
- Maintenance position vacancy – planning options

### 9. FINANCIAL REPORT – Current budget status through October, 2023

### 10. BOARD / STAFF COMMENTS

### 11. ADJOURN

*See Personnel Committee Meeting agenda below*

## DUNSMUIR RECREATION & PARKS DISTRICT

### PERSONNEL COMMITTEE MEETING THURSDAY – NOVEMBER 9, 2023 – 5PM Dunsmuir Community Building

1. **CONVENE MEETING –**  
**Committee Members:** Boardmembers Newman, O’Grady / District Staff – Rodriguez
2. **AUDIENCE NOT ON AGENDA** (Please Note: This time slot is for information from the public to the Board Committee on any item not on the agenda-**NO ACTION WILL BE TAKEN** on items not on the agenda. The public may also address the Committee on the specific agenda item at this time or during agenda item discussion.
3. **NEW BUSINESS –**  
**Maintenance Position Vacancy** - The Personnel Committee and the District Administrator will be meeting for the purpose of reviewing the status of the current maintenance position vacancy and to discuss possible options for interim labor services, as needed. Recommendations to be presented to the Board for consideration.
4. **ADJOURN**