DUNSMUIR RECREATION & PARKS DISTRICT

BOARD OF DIRECTORS
REGULAR MEETING AGENDA
THURSDAY – NOVEMBER 12, 2026 – 6PM
DUNSMUIR COMMUNITY BUILDING

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **AGENDA APPROVAL**
4. **AUDIENCE NOT ON AGENDA** (Please Note: This time slot is for information from the public to the Board of Directors on any matter or agenda item **- NO ACTION WILL BE TAKEN** on items not on the agenda. The public may also address the Board during open discussion of any agenda item.
5. **CONSENT AGENDA –**
   - Minutes – Sept. 10th, regular, & Sept. 24th, special, 2026 meetings
   - District Expenditures: September and October 2026
   - Acceptance of "Pool Bucks" Campaign - $45.00
6. **OLD BUSINESS**
   - **Discussion of the Draft Service Agreement between The District and City of Dunsmuir.** Upon recommendation by County Counsel to authorize the District Administrator and Board Chairman to present the agreement to the City for consideration and further negotiations. Action item.
7. **NEW BUSINESS**
   - **Board Review of proposed services with Alisa Scholberg Bookkeeping.** (See attachment for additional information). **District Administrator will present information regarding the interview and selection process.** This is a contracted service. Action item.
   - **New Parttime "Office Administrative Assistant" -** Upon interview, review and discussion by the Personnel Committee and District Administrator, it is recommended to employ Breanna Gonzalez as the new Office Administrative Assistant. Position details to be presented and discussed. Action item.
8. **REPORTS**

Maintenance Update /City Assistance

- City Park
- Community Building
- Ball field – Recent reported structural damage

Recreation

- Senior Citizen Monthly Luncheon Report
- Holiday Facility Usage/Annual Rotary Craft Faire – 11/14/26

Administrative

- Continued Supportive Meetings by the County Auditor's Staff - Regarding the District budgetary items and updated procedures and reports
- December 2026 Board Meeting: Cancelled due to the Holidays

9. **BOARD / STAFF COMMENTS**
10. **ADJOURN**